

PLEASE POST

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COUNTY OF KAUAI
DEPARTMENT OF PERSONNEL SERVICES
MO'IKEHA BUILDING
4444 Rice Street, Suite 140
LIHUE, KAUAI, HAWAII 96766
Telephone (808) 241-6595 • Fax (808) 241-6593

ANNOUNCES
EXAMINATION TO ESTABLISH ELIGIBLE LISTS

Eligible lists may be used for temporary and permanent vacancies for the class of work during the life of the eligible list.
Temporary appointments may lead to conversion to permanent employment.

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LAST DAY TO FILE APPLICATIONS: OCTOBER 15, 2004

Examination Title: **PLANNER IV**

Examination Numbers:

0405-59 - Open – Includes all interested individuals including members of the general public.

Starting Salary:

\$3, 122.00 per month (SR-22)

Duties Summary:

Assists in the development and design of planning projects through the conduct of research studies, and collection, analysis and application of socio-economic, physical and other data for a phase or phases of a planning project; may supervise others in the conduct of planning studies; and performs other related duties as required.

Minimum Requirements: Qualifying work experiences are credited based on a 40-hour workweek.

1. A combination of education and experience substantially equivalent to graduation from an accredited college or university with a major in urban, regional or public planning, architecture, landscape architecture, civil engineering, public administration, economics, sociology or a relate field, and
2. Three (3) years of research or analytical experience involving the compilation, examination analysis and interpretation of statistical and other data, one (1) of which shall have been in community planning.

License Requirement:

1. Possession of a valid motor vehicle operator's license as required for the current vacancy.

Required Forms and Documentation: (Submit or attach a copy of the same at time of filing).

1. Evidence of a valid motor vehicle operator's license.
2. Supplement to application.

Examination:

The examination may consist of a written test, training and experience evaluation or any other accepted examining technique. **Be certain to list all pertinent training and experience, as this may be important in determining your examination score in a training and experience evaluation.** Candidates may be examined for their knowledge of research methods and procedures; principles and practices pf public planning, zoning, and land subdivision; state and local government structure; principles and practices of public financing, socio-economic research; and standard sources and use of socio-economic information; the ability to develop planning ideas and recommendations which are in accordance with laws, regulations and the public interest; collect, analyze, and interpret data pertaining to planning and zoning situations; prepare graphs and charts; prepare reports.

HOW TO APPLY:

Return all completed forms to the County of Kauai, Department of Personnel Services, 4444 Rice Street, Ste. 140, Lihue, HI 96766, (808) 241-6595, Text Relay (hearing impaired) users 643-8833. **Your application may be rejected if the required documentation as identified above, under "Required Forms and Documentation" is not submitted at the time of application.**

NOTE: Persons who are selected for employment may be required to pass a pre-employment physical at their own expense and a drug screening test.

AN EQUAL OPPORTUNITY EMPLOYER
See back for additional Requirements